

STUDIO 55

SCHOOL OF DANCE

created to create

2024/2025 RULES & REGULATIONS

REGISTRATION, TUITION & FEES

To register online, we require a valid credit card to be entered. Once your registration has been processed and confirmed, we will immediately process your card for a non-refundable registration fee of \$20 per student or \$30 per family and your first month's tuition.

PAYMENT POLICY:

Tuition is due on the 10th of the month. If you have a card on file, we will charge the card on file like autopay on the 10th of each month. If you do not have a card on file, you **MUST** pay tuition before the 10th of the month. We accept cash, checks, and cards. *NOTE: There is a \$35 fee for returned checks.*

On the 10th of the month, we will also charge the card on file for any outstanding balances that need to be paid. For example, if you did not pay December tuition, on January 10th, we will be charging the card on file for both December and January tuition. This also goes for outstanding dancewear charges, costume charges, etc.

LATE TUITION:

If we do not receive payment by the 15th of the month, there will be a **\$25 late fee placed** on your account. At that time, you are responsible for entering your parent portal and paying online, or bringing cash or a check to the studio.

If you do not pay your late fee, we will follow the same repercussions as unpaid tuition below.

UNPAID TUITION:

If your account is one month behind on tuition, your dancer will not be able to participate in class until that is paid. If they come to class, they will unfortunately have to sit out. (i.e: If your January tuition has not been paid by February 1st, your child will be sitting out of their classes until paid). If your account goes two months with unpaid tuition, your dancer will be withdrawn from their classes and their space will open up to another child (i.e: if you did not pay December or January tuition, on February 1st, your child will be dropped from their class). Please understand that spaces are very limited in our classes and that many have waitlists. Once we withdraw your student, there is a high chance that they will not be able to re-join.

If you ask Studio 55 to refrain from charging the card on file on 10th, we may not always be able to accommodate. Please be prepared and plan accordingly that tuition (and all other balances) are due on the 10th of each month.

If you have any outstanding balances on your account by recital, your child may not be able to perform in recital. If you have any outstanding balances, your child will not be eligible to enroll in summer classes, dance parties, mini mesters, or re-enroll for next season's classes until those fees are paid.

Your credit card will be charged on the 10th of each month (October 2024-May 2025) for tuition fees and any outstanding balance (including private lessons, dancewear and costumes). If you would like to pay by cash or check, please do so **BEFORE** the 10th of the month. Tuition is a yearly commitment. Once you register for the year, you are obligated to see through the financial commitment of the full year, as space in classes is limited.

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WITHDRAWALS, CANCELLATIONS & REFUNDS

The Studio 55 School of Dance staff should be notified immediately if a child must withdraw from a class. Until such time, the space will be held for the student and charges will be invoiced to the parent or guardian. If a student has had more than four unexcused absences in a row, the student will be automatically dropped from the class and charges will be invoiced to the parent or guardian for missed classes. Studio 55 does not follow school cancellations. If our staff can make it to the studio, we will make every attempt to still hold classes. We will post cancellations, at least an hour before classes are to begin, on Facebook and you will receive an email. There are no refunds for classes missed, whether due to illness or poor weather. If for any reason a student must miss a class, they are allowed to attend another class on the schedule, in their level, as a make-up class.

If students have a severe injury preventing them from dancing, they must provide Studio 55 with a doctor's note stating that they are cleared to dance. If there is not a doctor's note, students may be asked to sit out.

If Studio 55 has to close for 4 or more consecutive weeks due to circumstances beyond our control, we will move our classes to an online format. At that time you will have a choice to continue online classes, or you can choose to drop your classes.

DRESS CODE & CLASS ETIQUETTE

Please read the dress code insert on the Studio 55 Information brochure, or on our website, thoroughly as students should arrive for class dressed according to the dress code for their class. Students who are not adequately prepared, or late to class due to lack of preparation, will observe class only. The Studio 55 staff will assume no responsibility for lost, stolen or misplaced items. Please label your students' shoes and leotards with their names.

If you have any questions or concerns while class is in session, please contact the front desk first or wait until class is over. **No one is allowed in the classroom area unless invited by the instructor.** No videotaping of the class is allowed unless invited by the instructor. Class material and choreography belong to the studio and the instructor. They may not be used outside of the classroom unless approval is given by Studio 55 Staff. This includes talent shows, performances outside of the studio, etc.

Students are welcome to use our dressing room to store their belongings and get ready for class. Any time you enter a studio, please remove street shoes. No food is allowed in the dance studios. But every student is encouraged to bring their own labeled water bottle. Please respect the dancers' spaces, the dressing room and dance studios are off limits for parents or guardians.

BATHROOM POLICY:

Parents of students ages 2-4 (or Daisy and Petunia levels) should stay in the lobby during the duration of the class. If students need to use the restroom, either the teacher or assistant will guide the student out to the lobby and you (parent or guardian) can assist your student in the restroom. You can then guide them back to the classroom.

Students ages 5+ (Lilacs, Level 2, 3, 4, Company) will all be sent to the bathroom on their own. For Lilac level students, we will guide them to the restroom but they are responsible for using the bathroom on their own and entering the classroom. If you feel that your student is not able to use the restroom on their own, please stay in the lobby for the duration of their class.

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RECITAL & PHOTO RELEASE

Studio 55 School of Dance will have a Spring Recital in May. **Costume fees are due in 2 payments: October 20 - \$50 deposit for each student and November 20 – the balance of all recital costumes.** Please begin planning accordingly. **These amounts will be charged to your card on file on those dates if you have not already paid.** If other arrangements need to be made, please contact the front desk via email, phone call, or the front desk attendant. There will be specific tights, shoes and hairstyles for each class for the recital. These instructions will come home with your costume. **There are no refunds on recital and costume fees. All students will be charged for and ordered a recital costume, unless we receive a note in writing by October 10, 2024 saying that they will not participate.** Any adjustments that need to be made to the costumes involving straps or hemming will be included in the recital fee. Any other adjustment can be provided for an additional price.

A student may not miss more than 4 classes between January and May 2024 or they may be dropped from their recital dances. All outstanding balances from the 2024/2025 dance season will need to be paid before the recital. Failure to pay all balances (tuition, registration, dance wear, costumes, etc.) before recital will result in your student not being able to participate. No payment, no performance.

Studio 55 School of Dance is hereby granted permission to use photos or videos of myself or my child for advertisement and social media to promote the studio as they see fit. Permission is also hereby granted for the school to copyright such photographs in its name.

I have read and understand the rules and regulations I must abide by to attend this school, and will follow through for the entire season of 2024/2025 if enrolled in regular season classes. I fully accept my financial obligation in regards to unpaid tuition and/or cost of costume should my child withdraw. I also understand that Studio 55 School of Dance and its landlord are not responsible for any injury or accident that may occur while on the premises.