

# Rules & Regulations



## 2026/2027

### STUDIO 55 SCHOOL OF DANCE: 2026–2027 POLICIES

#### REGISTRATION, TUITION & FEES

To register online, a valid credit card must be entered. Once registration is processed and confirmed, we will immediately charge the card for the non-refundable registration fee (\$25 per student or \$35 per family) and the first month's tuition.

#### PAYMENT POLICY

Tuition is due on the 10th of each month (October 2026–May 2027). If you have a card on file, we will automatically charge it on the 10th. If you do not have a card on file, you are responsible for paying tuition by the 10th. We accept cash, checks, and cards. Returned checks incur a \$35 fee.

**Please note that a processing fee of up to 3% will be applied to all card transactions. To avoid this fee, you're welcome to pay by cash or check.**

On the 10th of each month, any outstanding balances (including tuition, costumes, dancewear, private lessons, etc.) will be charged to the card on file. For example, if December tuition was unpaid, both December and January tuition will be charged on January 10th.

If you ask Studio 55 not to charge your card on the 10th, we may not be able to accommodate. Please plan accordingly.

Please note that tuition is an annual fee that is divided into 9 equal monthly payments. Monthly tuition is not based on the number of classes in any given month.

Tuition remains the same each month regardless of holidays, studio closures, or the number of class days. All monthly tuition payments are required as scheduled.

#### LATE TUITION

If payment is not received by the 15th of the month, a \$25 late fee will be added to your account. On the 20th, we'll attempt to charge your card again for the outstanding balance, including the \$25 late fee.

#### UNPAID TUITION

If your account is one month behind, your dancer will be required to sit out of class until the balance is paid. If your account is two months behind, your dancer will be withdrawn from their classes and their spot will be given to another student. Please note: many of our classes have waitlists and spots cannot be guaranteed to be available again.

Any outstanding balances must be paid before participating in the recital. Students with unpaid balances will also not be eligible to enroll in summer classes, mini-mesters, or re-enroll for the following season.

### **WITHDRAWALS, CANCELLATIONS & REFUNDS**

If a student needs to withdraw from a class, Studio 55 must be notified in writing at least 15 days in advance. Withdrawals with proper notice will incur a \$30 withdrawal fee.

If no written notice is given and a student stops attending (or is dropped due to more than four unexcused absences in a row), a \$40 no-notice withdrawal fee will be applied. Tuition will continue to be charged through the end of the 15-day period (or through the date of confirmation that the dancer is withdrawing).

Until official withdrawal is received, the student's spot will be held and charges will continue.

As of November 1, 2026, students who change classes mid-season will be charged a \$15 class change admin fee.

Studio 55 does not follow school cancellations. If our staff can safely make it to the studio, we will hold classes. Cancellations will be posted at least one hour before class start time via Facebook and email. There are no refunds for missed classes due to illness or weather. Students are welcome to attend a make-up class at their level.

If a student has a severe injury, a doctor's note must be provided to Studio 55 stating they are cleared to dance. Without this, students may be asked to sit out.

If Studio 55 must close for four or more consecutive weeks due to circumstances beyond our control, classes will move online. Families may choose to continue online or withdraw at that point.

### **PARENT COMMUNICATION:**

Studio 55 communicates primarily through email. It is your responsibility to stay informed by reading all emails and any papers sent home with your dancer. Parents are responsible for ensuring that Studio 55 has an updated and accurate email address on their parent portal.

The primary account holder will be the main point of contact for all communication. It is not Studio 55's responsibility to distribute, duplicate, or ensure delivery of communication to any additional parent, guardian, or family member.

For families with multiple households, it is the responsibility of the primary account holder to share all studio communication with any other involved parties. Studio 55 will not mediate communication between parents or guardians, nor manage multiple accounts for the purpose of duplicate notifications.

## DRESS CODE & CLASS ETIQUETTE

Students must arrive dressed according to the dress code for their class (found on our website and info brochure). Students not properly dressed or arriving late due to lack of preparation will observe class.

Label all shoes and leotards. Studio 55 is not responsible for lost or misplaced items.

Please contact the front desk with questions during class. No one is permitted in the studio unless invited by the instructor. No video recording is allowed without permission. Choreography belongs to Studio 55 and may not be used outside of the studio without approval.

Students may store belongings in the dressing room. No street shoes or food are allowed in the dance studios. Labeled water bottles are encouraged. The dressing room and studio spaces are off-limits to parents unless invited.

## RESTROOM POLICY

For students ages 2–4 (Daisy & Petunia), parents must stay in the lobby during class. If a student needs the restroom, staff will bring them to you so you can assist.

Students ages 5+ (Lilac level and up) will be sent to the bathroom independently. Lilac students will be guided to the restroom, but must go on their own. If your student needs help, please remain in the lobby during their class.

## RECITAL

Our annual recital takes place in May. Costume fees are split into two payments:

- **October 20th:** 50% deposit per student
- **November 20th:** remaining balance

These amounts will be charged automatically unless paid beforehand. Contact the front desk if alternate arrangements are needed. **Please note that a processing fee of up to 3% will be applied to all card transactions. To avoid this fee, you're welcome to pay by cash or check.**

Each class will receive specific instructions for recital attire, including tights, shoes, and hair. All students will be charged for and ordered a costume unless written notice is submitted by October 10, 2026, that they will not participate. Minor adjustments are included in the recital fee; other alterations may incur additional charges.

Students may not miss more than four classes between January and May 2027 or they may be removed from their recital piece. All outstanding balances must be paid in full to perform in the recital. No payment, no performance.

## LOGO USAGE POLICY

The Studio 55 logo is the property of Studio 55 and may not be used, copied, or placed on any items without prior consent. This includes, but is not limited to, dancewear, clothing, accessories, custom

apparel, and other merchandise. Unauthorized use is not permitted.

**PHOTO RELEASE**

Studio 55 School of Dance is hereby granted permission to use photos or videos of myself or my child for advertisement and social media to promote the studio as they see fit. Permission is also hereby granted for the school to copyright such photographs in its name.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**WAIVER**

Studio 55 reserves the right to suspend or dismiss any student or family for failure to comply with studio policies and procedures, or for conduct deemed inappropriate or detrimental to the studio environment.

I have read and understand the rules and regulations I must abide by to attend this school, and will follow through for the entire season of 2026/2027 if enrolled in regular season classes. I fully accept my financial obligation in regards to unpaid tuition, withdrawal fees, and/or cost of costume should my child withdraw. I also understand that Studio 55 School of Dance and its landlord are not responsible for any injury or accident that may occur while on the premises.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_